



Marketing Assistant Seasonal Position

About the Company	Cleveland National Air Show will produce the 56th event September 3, 4 & 5, 2022. The Air Show is one of the oldest and most established annual air shows in the country starting with the National Air Races from 1929-1949 and continuing with the current day Air Show from 1964-present. The Labor Day Weekend tradition attracts more than 100,000 spectators to Burke Lakefront Airport located in downtown Cleveland, Ohio. We are an equal opportunity employer.
Brief Overview of the Job	<ul style="list-style-type: none"> • Corporate Sales – Coordinate and facilitate marketing efforts that support sponsorships, entertainment seating and on-site advertising (display space, signage, PA announcements and reports). • Promotions – Coordinate and facilitate marketing efforts that support public relations, media relations, cross-promotions, protocol activities, social media/website and reports. • Administrative – Assist with phones, Board of Trustees activities and Volunteer support.
Assets	Friendly personality and attention to detail a must. Successful candidate will have strong phone, organizational, computer, communication and social media skills. Event work requires extended periods of walking and standing, bending, stooping, reaching, lifting, light load carrying and exposure to outdoor elements.
Time Span	<ul style="list-style-type: none"> • Seasonal employment June -September with flexible start date. • June - July approximately 3 days (24 hours) per week (flexible). • August – September 40 hours per week. • Applicant must be able to work Labor Day Weekend/Week. Seasonal position could be available in the future
The Fun Stuff	Opportunity to learn about the “ event/sports management ” business. Work in an active, friendly and exciting environment. Great resume builder for professional development.
The Not-So-Fun Stuff	Job will involve periods of very high, stressful activity. Non-traditional hours during peak periods.
Compensation/ Benefits	Hourly rate of \$15.00/hour commensurate with experience. Free parking.
To Apply	Send resume and cover letter to: info@clevelandairshow.com
Contact Info <i>*No calls please</i>	<div style="display: flex; justify-content: space-between;"> <div style="width: 60%;"> Cleveland National Air Show 1501 North Marginal Road, Suite 166 Burke Lakefront Airport Cleveland, OH 44114 </div> <div style="width: 35%;"> Phone: (216) 781-0747 Website: www.clevelandairshow.com </div> </div>